



Take Off Startup Summit

“Law on the Protection of Personal Data”

Clarification Text

Definitions

The following terms that are employed in this clarification text respectively refer to:

Personal Data: Any information relating to an identified or identifiable natural person,

Law on the Protection of Personal Data (PDPL): The Law No. 6698 on the Protection of Personal Data that went into effect by being published on the Official Gazette on April 7, 2016,

Take Off: Take Off Startup Summit,

Stakeholder Institutions: Turkish Technology Team Foundation, Ministry of Industry and Technology of Republic of Türkiye and Presidency of The Republic of Türkiye Investment Office,

Data Processor: Natural or legal person who processes personal data based on the authority granted by and on behalf of the data controller,

Data Controller: Natural or legal person who determines the purposes and means of the processing of personal data, and who is responsible for establishment and management of the filing system.

Data Controller

Pursuant to the PDPL, your personal data that you share as the addressee, member, scholarship student, volunteer, trainee, supplier, visitor, award recipient, supported, program partner and/or foundation employee/manager will be utilized within the scope specified below by the Stakeholder Institutions as the data controller.

Personal Data

Your personal data, which is provided to us by you or in the context of a business relationship with the following collection methods and can be processed by us, is as follows:

Data Category	Personal Data
ID	Name, Surname, ID No., Signature, Titre, Date of Birth
Contact	Telephone No., Residential Address, E-mail
Location	Location Info
Legal Act	Legal Correspondence and Legal File

	Information
Physical Environment Security	Camera Records
Computer Operation	IP Address Information, Log Records
Risk Management	Name, Surname, Title, Educational Records
Finance	IBAN No., Income Records, Credit Card Expense Report, Expense Record, Property Records
Job Experience	Diploma Information, Certificate-Course Information, Education Records, Family Education Records, Competition Rating Information, CV Information
Audiovisual Recordings	Photography, Visual Records from Online Education Platforms
Penal Sentence and Security Precautions	Criminal Records
Health	Health Screening
Other (Proceeding Information)	

Personal Data Collection Method, Purpose and Legal Reasons

Your personal data, in line with the purposes designated in the law and Stakeholder Institutions' policy;

- Scholarship application forms,
- Website contact forms of Stakeholder Institutions,
- Competition application forms,
- Startup application forms,
- Other than the application via the website, also the documents delivered physically,
- Communications via social media or directly or authorized communication channels and physical channels,
- Any documents, e-mails, faxes, or mails that you have provided to us or requested by us,
- Information obtained as a result of telephone conversations with authorized personnel who contacted you on behalf of the Stakeholder Institutions,
- Membership, application, or feedback forms that you have filled electronically or physically,
- Audio-visual recordings of trainings on online education platforms and face-to-face meetings to ensure continuity of education and to be used in next trainings,
- In addition, within the framework of legal reasons arising and executed based on the relevant legislation, contract, request, general practice, and the rules of good faith, your personal data, including special categories of personal data can be collected, processed and transferred by written, verbal or electronic methods or with your explicit consent, by the methods listed above and pursuant to different legal reasons for the purposes specified in this clarification text within the scope of the processing conditions and purposes specified in Articles 5 and 6 of the PDPL, for the purposes of the Stakeholder Institutions

to continue its activities and in accordance with the basic principles prescribed in the PDPL.

Your personal data will be processed in accordance with the Stakeholder Institutions's mission and purposes, in accordance with the preservation rules, in line with the following activities of the Stakeholder Institutions.

Legal Reasons of Processing Personal Data

The Stakeholder Institutions processes data within the framework specified in the PDPL and pursuant to the law and rules of honesty in a way that is always related, restricted and balanced to the following purposes;

- Providing scholarship support to undergraduate, graduate and doctoral students,
- Organizing workshops for middle school and high school students,
- Providing financial support to teams preparing for national and international competitions,
- Supporting startups by providing investment, offices, mentors, prototype workshops and technical experts,
- Conducting entrepreneurship and R&D studies for producing products, systems and components within the National Technology Initiative and supporting scientific studies realized in these areas,
- Realizing and joining organizations, seminars, competition programs, workshop studies, educational platforms etc. that are organized with the natural persons and legal entities with whom the Stakeholder Institutions in collaboration,
- Organizing seminars,
- Ensuring the security of the physical environment,
- Conducting communication processes,
- Execution of social media studies,
- Conducting internal audit, investigation, and intelligence processes,
- Conducting risk management processes,
- Ensuring the security of data controllers' operations,
- Accepting and evaluating suggestions for improving business processes, scientific studies, operations of the Stakeholder Institutions,
- Conducting collaboration processes,
- Conducting operations to ensure business continuity,
- Conducting management operations,
- Organization and event management,
- Conducting skills/career development operations,
- Conducting audit/ethics operations,
- Conducting processes related to management of emergency situations,
- Conducting processes related to information security,
- Processing audiovisual recordings of trainings to increase continuity and efficiency of trainings within online education platforms, using and sharing them in line with this purpose,
- Providing the information needed by the relevant/authorized government institutions, legal or administrative jurisdiction authorities and law enforcement officers.

Transfer of Personal Data

Your personal data is processed to firstly realize abovementioned purposes and on the condition that they are stipulated in the law pursuant to 8/2/a subclause of the PDPL and 5/1/, 5/2/a-c-ç-e-f subclauses of the PDPL, conclude a contract or they are being directly related to enforcement of the contract, realize the activities of the Stakeholder Institutions, ensure continuity of the online and face-to-face trainings, processing data is compulsory to fulfil a legal obligation, processing data is compulsory to establish, enjoy and protect a right, processing data is compulsory based one or more legal reasons for the legitimate interest of data controller as long as they do not violate the fundamental rights and freedom of the relevant person and explicit consent is given when necessary and pursuant to Articles 8 and 9 of the PDPL, for the above-mentioned purposes, your personal data, competitor team and team member information may be transferred to third parties deemed necessary (affiliated institution/school, program partners, collaborating institutions, foundation managers/employees, legally authorized public institutions and organizations, legally authorized private legal persons or foreign countries) within the scope of the personal data processing conditions and purposes in order to continue the activities of the Stakeholder Institutions.

Pursuant to the Law No 8 and 9 of the PDPL, visual recordings of trainings on online education platforms and face-to-face meetings and personal data obtained during the training can be transferred to the people, who could not join the training, to ensure continuity and efficacy of the training, and those who receive recordings can send them to third parties depending on their preference.

Retention Period

Your personal data will be retained as long as you continue to join the activities affiliated with the Stakeholder Institutions and to follow the activities of the Stakeholder Institutions. It will continue to be retained for 10 years from the day the person's relationship with the Take Off ends. In any case, your personal data will be removed or anonymized in accordance with the PDPL at the end of the retention period as set forth in the relevant legal framework.

The Rights of the Personal Data Owner

Pursuant to article 11 of the PDPL, everyone, in connection with herself/himself, has the right to;

- a) Learn whether or not her/his personal data have been processed;
- b) Request information as to processing if her/his data have been processed;
- c) Learn the purpose of processing of the personal data and whether data are used in accordance with their purpose;
- d) Know the third parties in the country or abroad to whom personal data have been transferred;
- e) Request rectification in case personal data is processed incompletely or inaccurately;
- f) Request deletion or destruction of personal data within the framework of the conditions set forth under article 7 of the PDPL;
- g) Request notification of the operations made as per indents (d) and (e) to third parties to whom personal data have been transferred,
- h) Object to occurrence of any result that is to her/his detriment by means of analysis of personal data exclusively through automated systems;
- i) Request compensation for the damages in case the person incurs damages due to unlawful

processing of personal data.

In order to exercise your above-mentioned rights, you can notify us through legal means by filling out the PDPL Request Form at the link below.

[CLICK FOR THE PDPL REQUEST FORM.](#)